



Minnesota Justice Research Center Research Intern

Role: Research Intern

Position Type: Part-time, hourly (~5 hours per week) - length/start date negotiable

Compensation: Volunteer/unpaid

Organization Overview

The [Minnesota Justice Research Center \(MNJRC\)](#) is a nonpartisan, nonprofit organization dedicated to driving meaningful change to Minnesota's criminal legal system through rigorous and community-centered research, education, and policy development. The MNJRC centers our work around exploring values - like humane and fair treatment for all, safety, wellbeing, and trust - and provides our community and policy-makers with information and tools needed to create a criminal legal system that truly delivers justice.

Research Overview

Our research program is led by our Research Director in partnership with a Research Steering Committee. Our growing team of Research Managers, Assistants, and Consultants are on-the-ground designing evaluations, collecting data, working with partners, and contributing to research products and the creation of educational tools and policies on a project-by-project basis. Our research interns support our Research Director, working across projects.

Currently, we conduct a mix of 1) **partnership and evaluation research**, where we work with local organizations and agencies to evaluate programs and processes, and provide recommendations for meaningful change, and 2) **policy-focused research** including shorter memos analyzing data alongside longer reports digging into critical issues that respond to community needs and legislative conversations. We are also building out our capacity to conduct true **community-led research**, a more participatory and liberatory approach to turn our lens on the *system* while working in direct partnership with community members, rather than continuing to extract from and study directly affected communities. Our research is guided by five core values: community, rigor, diversity, participation, and impact.

RESPONSIBILITIES

- Project organization and scheduling
 - Organize project logistics (e.g. note-taking, documents, scheduling, etc.)
- Background research



- Read and annotate/summarize relevant research
- Attend relevant webinars/community events
- Data collection and analysis support
 - Support data collection processes, especially logistics (e.g. participant incentives, email communication, cleaning recordings, ordering transcripts, etc.), monitor secure data storage
- Community education and outreach support
 - Supporting logistics of presentations and community conversations
 - Interacting with research partners
- Other
 - May support other organization-wide tasks including policy and education work and administrative tasks as needed

REQUIRED QUALIFICATIONS

- Deep attention to detail and ***strong organization skills***
- Reliable computer access and internet - a significant portion of the work is virtual
- Willingness to travel to meet in-person as necessary - we require flexibility and a willingness to be in community to conduct our work when possible!
- Excellent interpersonal skills; ability to work with a diverse clientele
- Ability to work as part of a team in a dynamic environment - ready for disagreement and tension
- A self-starter mentality while also able to report to, clearly communicate with, and respond to team

STRONGLY PREFERRED QUALIFICATIONS

- Degree in sociology, social work, criminology, or other relevant social science or currently enrolled or employed by an academic institution
- Some knowledge of the Minnesota legal system and a firm commitment to understanding and transforming how we think about justice in Minnesota
- Identifies as a BIPOC
- Formerly incarcerated or survivor/victim of a crime - experience with the criminal legal system

HOW TO APPLY

Please send a brief (1-2 page) cover letter and resume all in one document (PDF preferred) to info@mnjrc.org. Please highlight clearly how your qualifications and experiences align with those listed above and interest in the issue area. We will accept applications as needed on a rolling basis.